PROPOSAL FORMAT TEMPLATE

for submissions to the CDFA PD/GWSS Board

Project Title

Project Leader

Co-Project Leaders

Cooperators

Expected Duration of Project

Budget Summary

Keywords

Project History

Layperson Summary

Objectives of Proposed Project and Path to Application

## Background and Justification for the Proposed Project

## Main Goals and Specific Objectives

## Path to Application

## Deliverables

Methodology to Accomplish Objectives

Timetable

Resources and Likelihood of Accomplishing Objectives

Intellectual Property

Literature Cited

Current, Planned, Pending, and Recent Support

### Related current projects:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Supporting agency & project number | Total budget | Effective & expiration dates | Percent of time committed | Project title |
| (Project Leader & Co-Project Leaders) |  |  |  |  |  |
| (Project Leader & Co-Project Leaders) |  |  |  |  |  |

### Related projects that are planned (within the next six months) or for which funding is pending, and recent (past five years) projects for which funding was received:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Supporting agency and project number | Total budget | Proposed effective & expiration dates | Percent of time committed | Project title |
| (Project Leader & Co-Project Leaders) | This proposed project |  |  |  |  |
| (Project Leader & Co-Project Leaders) |  |  |  |  |  |

Biographical Sketches

Budget Request

Budget Request Format for Submissions to the CDFA PD/GWSS Board

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | FY 2025-26 | | FY 2026-27 | | FY 2027-28 | |  |
|  | % of Time on Project | Amount  ($) | % of Time on Project | Amount  ($) | % of Time on Project | Amount  ($) | **TOTAL** |
| Salaries & Wages |  |  |  |  |  |  |  |
| Professional |  |  |  |  |  |  |  |
| SRA/Tech |  |  |  |  |  |  |  |
| Lab Assistant |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |
| Employee Benefits |  |  |  |  |  |  |  |
| **SUBTOTAL**  (Salaries, Wages, & Benefits) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Supplies & Expenses |  |  |  |  |  |  |  |
| Equipment |  |  |  |  |  |  |  |
| Travel |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |
| **SUBTOTAL**  (Supplies, Expenses, Equipment, etc.) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |  |  |